



## **ESAA Board of Directors Annual Meeting October 23, 2018**

In attendance: Colleen Bell, Julie Brimble, Lynda Chase, Kathy Cunningham-Roy, Jane Danek, Amy Duncan, John Fabelo, Jane Flynn, Susie Kerwin-Bush, Judi Hunter, Dave Mates, Mary Nowak, Anna Quigley, Julie Quirk, Coleen Raber, Lori Whorff.

The meeting called to order at 8:30 am.

### **President's Comments:**

- ✿ Kathy opened the meeting with a welcome to all and summarized her experience so far in attending both the agility trial and the field events.

### **1. Continuation of Reports**

#### **Futurity/Maturity Report:**

- ✿ The F/M report was approved on a Hunter/Mates motion.

#### **Finance Report:**

- ✿ Dave asked the Board if they would prefer a June 30 mid-year report as well as the fiscal year-end report. The BOD agreed that would be a great idea.
- ✿ The figures indicate a year-end loss that is approximately equivalent to our disaster donations.
- ✿ PNC was prepared to close our dormant checking accounts and the money in those accounts would have gone to the state. Therefore, the accounts were closed by ESAA and kept separately in ESAA's Quickbooks Accounting.
- ✿ Dave reviewed the information in the reports and shared the background information for some of the accounts.
- ✿ ESAA's financial status continues to be excellent, but we must remain diligent in order for it to remain so.
- ✿ Dave included an undated version of the committee guidelines
- ✿ The report was approved on a Chase/Nowak motion.

#### **Treasurer's Report**

- ✿ Lynda reported that the National category was not broken down into years. This will be separated into years going forward.
- ✿ Everyone was reminded that receipts are needed in order to get reimbursement. Without a receipt, members will not be reimbursed for expenses.
- ✿ Lynda answered specific questions regarding the report and her procedures.
- ✿ Lynda is going to be separating all events going forward.
- ✿ The reports passed on a Quirk/Flynn motion.

#### **2019 National Report:**

- ✿ A regional club is needed to coordinate the ESAA raffle for 2019. Mary Nowak offered to have items shipped to her and she will transport them to the site.
- ✿ Donna Jordan will be writing up guidelines for the ESAA raffle, which has never been available.
- ✿ It is a great opportunity for small clubs to get to know other members of ESAA.

- ✿ The Board identified the need for a dedicated agility chair and committee for the 2019 National. This committee would be responsible for submitting a budget and fund-raising if they wanted to have an English Setter only agility trial on the week of the National.
- ✿ The report was passed on a Mates/Whorff motion.

#### **Regional ESAA Specialties:**

- ✿ The regional specialty guidelines were updated. The judges' fees are requested to be raised the from \$100 up to \$150. Any fee over that limit shall be absorbed by the host club. A second recommendation is for any profit made to remain with the regional host club following ESAA being reimbursed for any charges incurred.
- ✿ The question was asked about the additional charge for liability provided by ESAA. Many of the regional clubs are able to cover the liability at no additional charge.
- ✿ The updated recommendations were passed on a Whorff/Mates motion.

#### **National Specialty Coordinator:**

- ✿ Providing a Reserve Best Junior trophy at a \$150 limit was recommended
- ✿ Master class is recommended to be added after Open Senior.
- ✿ The hospitality fee language was clarified to be based on the estimated budget, so the host club has a firm figure with which to work.
- ✿ A proposal for our National level judges' contracts was made to find out what their charged fees are rather than having a standard amount. Dave Mates volunteered to contact our judges for his purpose.
- ✿ "Use of the ESAA Newsletter" on page 13 will be updated to "social media and e-newsletter".
- ✿ Donna will be asked to come up with some guidelines in the event of ESAA having to host the National Specialty.
- ✿ We have received a lot of positive feedback on the Day of Vision: 4 – 6 beginner puppy, futurity/maturity, stud dog/brood bitch, veteran sweeps.
- ✿ Donna will be stepping aside as National Coordinator after the 2019 ESAA National. Kathy proposed Judi Hunter as the new National Coordinator to be mentored during the 2019 National and take over with the 2020 specialty, A Kerwin-Bush/Quigley motion to accept Judi Hunter has been approved.
- ✿ A motion was made to accept the report with the following exceptions: amend the National Guidelines to include a limit of \$75 for a Best Junior trophy and \$50 for a Reserve Best Junior trophy; amend the Guidelines to eliminate the rosette for "graduating" junior; agree to the recommendation to update the language for judges' fees with Dave Mates being responsible for contacting the judges in order to present their fees to the Board for approval; clarification that the host club for the "next year's" National will be permitted to sell logo wear as soon as the current year's National show begins; the National Specialty guideline needs to be re-written to conform to the updated by-laws: the Day of Vision will be added as a permanent part of the National guidelines; the Board would like suggested language for a show videographer; any left-over National trophy donations will be given to the Winter Garden Specialty trophy fund each year. A Quirk/Brimble motion was passed unanimously.

#### **Membership Improvement Committee:**

- ✿ Rhonda Dillman and Julie Brimble presented their recommendations as co-chairs of the ESAA membership committee.
- ✿ The Board took a look at the current benefits of membership.
- ✿ They shared a list of current recommendations under discussion. These minutes do not reflect a list of the recommendations since it is still a work in progress.
- ✿ The membership is encouraged to give any ideas they would like to see to any committee member (Julie Brimble, Rhonda Dillman, Sue Johnson, Kim McVeigh, Terry Barnes). The members are also happy to share their discussions with any interested members.
- ✿ The education committee will work on updating the AKC English Setter breed flier.
- ✿ The Board was very appreciative of the presentation. It was accepted on a Mates/Kerwin-Bush motion.

## **2. Old Business**

### **Rescue Trust:**

- ✿ When the rescue trust was started it was agreed that an ESAA board member was part of the Rescue Trust board. Kathy proposed that a current ESAA board member should once again be seated on the Rescue Trust board. Lynda Chase volunteered to submit an application to become a trustee.
- ✿ While there have been seen breakdowns of expenses, Kathy also expressed concern that it seems like they have not been audited since their inception.

### **Lunch Break – 12:00 – 12:52**

### **Versatility Title Proposal:**

- ✿ This is in line with being more open to various activities in which our English Setters and our ESAA members are involved.
- ✿ The committee presented a fairly thorough list of activities which would be required for each level.
- ✿ The Board discussed who would be responsible for tabulating the qualifications.
- ✿ A Quirk/Brimble motion was made for the versatility committee to establish a chair who would receive and verify proof that accompanies each application. All owners of applicants must have been members of ESAA at the time that each credential has been earned as well as at the time of application. Once verified the chair would create a certificate that would be sent to the Medallions chair. This would become effective with credentials being earned by any dog living as of the date of the application. ESAA will not award a participation trophy nor hold a ceremony at the ESAA National. The chair will also be responsible for reporting all new versatility titles for the year to the ESAA Annual editor. This will be approved until it is re-evaluated at the 2021 Annual Board meeting. The motion was approved without objection.

### **Pedigree Database Committee Report:**

- ✿ PEDWIN is no longer compliant with Microsoft security standards and updates. Therefore, it is no longer a safe program.
- ✿ The Board needs to look in to the cost, data collection, sourcing application, storage and distribution.
- ✿ ESAA is interested in finding someone who has some familiarity with pedigree database software that are available. The software needs to be able to migrate the current information now stored in the PEDWIN database.
- ✿ AKC needs to be the source for accuracy of statistics.
- ✿ The administrator of the program should run pedigrees as requested without comment and refusal.
- ✿ A Nowak/Whorff motion passed to accept the report.

### **Future National Specialties:**

- ✿ We need to establish a deadline by which a firm proposal for a rotating National specialty is submitted.
- ✿ ESAA currently has Pheasant Run as a default location currently. Kathy will be investigating the latest situation at Sawmill Creek for a possible future location.
- ✿ The 2020 National location has been tabled until more information is available.

### **Judges Selection:**

- ✿ The participation in the judges' selection process has been dwindling. The committee is suggesting each Regional VP submit 2 names for Futurity/Maturity and 2 names for Breed. Mary Nowak will get names from the Canadian members and Dave Mates will get names from our International members.
- ✿ Bonnie Threlfall will be placed on the ballot to judge the 2020 National (if available and as soon as dates are established) since she was far and away the top nominee each of the last two years but was already scheduled by other clubs.
- ✿

**Owner/Handler Top 20 Proposal:**

- ✿ The proposal suggests that the Top 20 ranked English Setters in the NOHS be invited to be included in the ESAA Top 20 Event.
- ✿ This would be more inclusive and could possibly be of more interest to a greater number of spectators. It could also add a few extra hands to the Top 20 committee.
- ✿ The proposal passed on a Quirk/Bell motion to try this for 2019 with one nay.

**Best Owner/Handler at the National:**

- ✿ The Board approved a Quirk/Whorff motion to give a rosette to best owner/handler at the National beginning with 2019.

**ESAA Store Issue:**

- ✿ The ESAA Store has had some sales tax issues. The law has changed for tax to be charged for internet and interstate sales. We need a CPA or tax attorney to look into this issue to provide accurate information. Lynda Chase will check into this issue.
- ✿ There have also been issues with shipping not being "offered" on internet purchasing while creates a lot of confusion and additional tacking for Susie.
- ✿ Several members recommended automatically including shipping into the base cost of the item and list is as "no shipping".
- ✿ Being able to have a report printed out from the program currently in use would be extremely helpful.

**Health Clinic:**

- ✿ A Mates/Quirk motion was passed to support the Annual Health Clinic up to \$3000 from the general fund to be reviewed approximately every three years.

**Health and Genetics:**

- ✿ A Mates/Nowak motion was approved to designate 25% of the general ESAA raffle to the Health and Genetics fund.

A Flynn/Brimble motion was made to adjourn at 2:57.

Respectfully Submitted,

*Coleen M. Raber*

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ESAA Secretary