



ESAA Board of Directors Meeting – Via Teleconference February 25, 2013

In attendance: Jan Carlson, Kathy Cunningham-Roy, Anna Quigley, Janet Gray, Harvey Wooding, Bob Stevens, Judi Hunter, Lynda Chase, BJ Parsons, Tony Disiena, Susie Kerwin-Bush, John Nielsen, Mary Coldiron, Anna Harlow, Sandy Miller, Julie Quirk, John Nielsen

Excused: Jack Johnson

Meeting called to order at 8:06 pm EST

President's Report

Janet updated the board on the following committee reports:

- **Judges' Nomination Committee** - Janet announced the members of the judges' nomination committee who will assist Judy Graef: Susie Kerwin-Bush, Tammy Vann, Karen Corey, Renee Metz & Georgette Perry. Each of them will be assigned two regions of the country and they will collect nominations for the 2014 National, 2014 Maturity & Futurity and 2015 MSA judges. Lynda Chase made a motion to accept these committee members. The motion was seconded by Judi Hunter and the motion passed without objection.

- **Public Education Committee** - The committee is working on a Meet the Breed card that will be offered to clubs for their use as a hand out at meet the breed events and/or regional specialties. Shawn Bennett's company will provide a quote.

The AKC Complete Dog Book is well underway. ESAA has provided them with the English Setter portion and AKC thanked us for getting the material to them in a timely way. They are still waiting on material from other breed clubs to move forward.

As the group discussed and agreed to during the meeting in Albuquerque, Julie and her committee are working on table runners and a portable backdrop. Kate Simon is currently working up a design.

- **Juniors' Award** – In the past, ESAA has purchased a \$500 savings bond that was presented to the Best Junior at our annual banquet. However, savings bonds do not represent the same value that they did at one time.. Savings bonds now offer such a low return on investment, that now, \$250 only buys a \$250 bond. It has also become burdensome on the treasurer due to a variety of new regulations. For that reason, we are looking to replace the bond with something equally nice and special. Juniors' Chair, Julie Bremser, has created a list of options for the Board.
- **Health Clinic** - Janet spoke with Jane Wooding. Jane is spearheading a health clinic that will take place at the National and the plans are going well.

Treasurer's Report

We're up 9.2% from this time last year. With the exception of the hunt test and agility, every event at the 2012 National Specialty made money. Obedience, rally and conformation had a larger number of entries than originally planned. We had a very successful raffle and silent auction as well.

We have more than enough money in the ESAA Store and we should consider buying items to be sold in the store, or transferring the funds to the general fund.

Mary noted that a few of the Memorial Funds are getting low. She will follow up with Judy Mates.

Mary requested that the board approve the purchase of the Quick Books upgrade that she uses for the ESAA financial books. The cost is \$199.95. Harvey Wooding made a motion that we authorize Mary to purchase the Quick Books upgrade at a cost of \$199.95. Jan Carlson seconded the motion and it passed without objection.

Mary also requested that the money we make from the Purina Pro Club Partnership (PPCP) be split between Health & Genetics and Education. A motion was made by Bob Stevens that the ESAA treasurer split the PPCP monies equally between the Health & Genetics and Education funds. Tony Disiena seconded the motion and the motion passed without objection.

Constitution Revision Committee

The revised constitution was sent to AKC. They reviewed, made a few corrections and have given their first round approval of the changes we have made to the ESAA constitution. Janet commended the committee, along with the help of John Nielsen, on getting AKC approval. It is not an easy task and the committee worked hard on this project, with the guidance, advice and support of John Nielsen. Preston Gray, committee chair, explained the next steps in the process. The Board must approve and then it goes to the membership to review and approve. After these two steps are completed, it then goes back to AKC for final approval.

Anna Harlow made a motion that the Board accept the latest version of the Constitution, as amended by AKC. Susie Kerwin-Bush seconded the motion and the motion passed without objection.

The Secretary will work with the committee to put together a cover letter and ballot to be mailed to every household membership within ESAA. The membership will have 30 days to respond. The Secretary will receive the completed ballots and, as it gets closer to the deadline, the Secretary will inform the regional VPs of those members within their region who have not responded. The regional VPs are asked to contact those individuals to encourage them to review and complete their ballot within the time period given.

Health & Genetics

Committee Chair, Dr. Michelle Raisor has recommended we commit \$9,000 of the donor advised fund. Mary recommended we follow Michelle's recommendation for the 9,000, but then given an additional \$2,000 from ESAA's H&G checking fund, which is separate from the donor advised fund. Janet recommends we get more active in spending our money – as we have the funds to allocate. She has Michelle looking for other recommendations, including studies on bloat and seizures. More requests for funding will be forthcoming.

Jan Carlson made a motion that the Board accept the proposal from the Health & Genetics Committee and spend \$9,000 from the donor advised fund, per Michelle's recommendation as follows: \$1,500 towards urinary incontinence, \$2,000 towards osteosarcoma, \$2,000 towards cancer vaccines, \$1,500 towards canine leukemia and \$2,000 towards brain tumors. Judi Hunter seconded the motion and the motion passed without objection.

Stipends & Scholarships

Juniors Chair, Julie Bremser, submitted two proposals for the ESAA board to consider: the development of a Junior Scholarship Program and a stipend to junior handlers competing at a national level event.

Scholarship discussion - Kathy felt that the scholarship proposal needed to add something about the juniors' age, since it does not state an age limit anywhere in the proposal. Julie Bremser said that she followed the guidelines that other clubs have used. She also stated, for clarification, that we are not limiting this scholarship opportunity to only those that compete in junior showmanship - it is a scholarship program available to any senior in high school and/or freshman in college, regardless of age as long as they are members of ESAA. Someone suggested that maybe we need to remove the word "junior" from the title of the scholarship. The Board approved the concept of awarding up to two 1,000 dollar scholarships each year depending on applicants. Janet asked that all Board members send any questions or requests for wording revisions to her proposal directly to Julie Bremser so that we can approve the procedure for awarding these scholarships.

Stipend discussion – The proposal needs to tie in to AKC's definition of a junior handler. There was some discussion on paying a junior to attend the ESAA National. All other shows listed on the proposal require some type of invitation. Harvey said ESAA should be rewarding for accomplishment, not just paying for attendance. He's not sure we want to offer a stipend to pay juniors to attend our National. We could help offset the National costs in other ways – offer the junior showmanship class at the National for free and provide all the juniors with a free ticket to attend the banquet. Everyone agreed that we should remove the National specialty from the stipend proposal. Janet once again, asked that all other comments and suggestions be emailed directly to Julie so that she can fine-tune the proposal and send back to the Board for final approval.

Mary said that we need to think about where we're going to take the money from. We have money, but we need to be specific on what line item will be paying for these.

National Field Trial

The NFT committee wants to hold their event two weeks before our 2013 National Specialty. If we don't have it, we'll lose a year and we'll have to wait until next April 2014. It was agreed to shelf this discussion for another time in the very near future.

National Updates

Janet was notified that the Hudson club has agreed to host the 2014 national. As soon as we get the details regarding location, date and any other particulars they provide us, Sandy will get a ballot out to the membership for a vote.

A motion was made by Bob Stevens to adjourn the meeting. The motion was seconded by Tony Disiena and the motion passed without objection. The Board meeting ended at 10:01 pm.

Respectfully submitted,



Sandy Miller
ESAA Secretary

ESAA Board of Directors Meeting – Via Teleconference March 4, 2013

In attendance: Jan Carlson, Jack Johnson, Kathy Cunningham-Roy, Tony Disiena, Janet Gray, Sandy Miller, B.J. Parsons, Anna Quigley, Julie Quirk, Bob Stevens, Harvey Wooding, Lynda Chase

Excused: Mary Coldiron, Anna Harlow, Judi Hunter, Susie Kerwin-Bush

Also participating: Dave Mates & Melissa Newman

The board meeting was called to order at 8:34 pm (EST).

This special meeting of the ESAA Board was called to discuss the National Field Trial. There was some concern about holding the NFT two weeks before the 2013 National Specialty. This is extremely burdensome on the ESAA treasurer, as Mary noted in 2012 when we had the similar conflict.

While Mary was not able to participate in the call, she provided the board with her comments beforehand. She wanted to stress that she felt very strongly that the Board should not approve this request. However, she knew that if the Board did approve this, there really needed to be some very specific stipulations that the NFT committee must adhere to:

- 1) An independent Secretary receives entries and DNA profiles and sends the treasurer a list of entries with the payments for immediate deposit. We can set up PayPal for entry payments. The list of cleared, paid entries will be provided to the NFT Chair and no dog will be allowed to run if it isn't on the list. This will avoid any irregularities with entries allowed to run without payments or DNA profiles provided (AKC regulations.)
- 2) The BOD and Finance Committee provide an exemption whereby the treasurer can let the NFT Committee set up an ESAA NFT Bank account so they can do all their own deposits and payments. Since the proposal demands advance money for all expenses this would be an advance of about \$13,000. The NFT Treasurer would then provide the treasurer with a reconciliation including all records of all deposits and invoices. The NFT Treasurer from 2012 has repeatedly complained about having to pay expenses out of pocket and said if we accept a Committee we should trust them enough to give them an advance or a credit card.
- 3) A member of the BOD attend the NFT to provide ESAA presence and oversight for the handling of tabs, cash, etc. Travel expenses to be reimbursed by ESAA. We have a BOD member uniquely qualified in Lynda Chase who is a member of the Finance Committee and NFT Guideline Committee and who has developed relationships within the field trial community. Attendance at the last few days when banquet, Calcutta, raffle, auction and

payment to judges is made would allow ESAA an insight into how things are run with our money.

- 4) Require that the NFT Committee begin competitive bidding for the Wrangler contract with a stipulation being that the Wrangler must carry liability insurance. In 2012, the Wrangler voided the section of the contract which had been signed by the ESAA President which stated the Wrangler must carry insurance. The Treasurer, Cindy Findley, told me that the Parent Club routinely added this Wrangler (Terry Zygalski) as an added insured and it was too late to get someone else. I have been made aware he provided at least one unsuitable horse which could have left ESAA open to a liability claim

The Board discussed each of these stipulations and made the following additional comments on a couple of them:


For #2, the NFT committee will appoint a treasurer who must be a member of ESAA and must be bonded. (ESAA will pay the fee to get the person bonded.)

For #3, the Board agreed to pay the expenses to send Board member, Lynda Chase to attend the NFT as the ESAA board representative and she will oversee the financial handlings at the event.

A motion was made by Jan Carlson that we approve the NFT committee's request to hold their event Sept. 16-22, 2013 as long as the NFT committee agrees to the four stipulations above (including the additional comments) as well as two additional stipulations: all committee members must be members of ESAA (applications must be submitted by March 31, 2013) and the NFT treasurer must be bonded (at ESAA's expense). The motion was seconded by Jack Johnson and the motion passed by a vote of 8 to 3. Sandy Miller, Julie Quirk and Kathy Cunningham-Roy voted "nay".

The meeting was adjourned at 9:12 pm.

Respectfully submitted,



Sandy Miller
ESAA Secretary

Action Items from Board Meetings

What	Why	Date	Completed	Who
Determine dividing line between northern & southern California	Redistricting	10/20/12		Susie & Anna
Consider moving Nevada to SP Region	Redistricting	10/20/12		Susie & Anna
Consider moving all of Missouri to WC Region	Redistricting	10/20/12		Anna & Jan
Consider moving all of Pennsylvania to MA Region	Redistricting	10/20/12		Julie, Jack & Tony
Consider splitting MA Region into two separate regions	Redistricting	10/20/12		Julie, Jack
Speak to other dog clubs to find out who they are using as their accountant and attorney.	We need to replace Ed Sledzik	11/7/12		Janet
Contact some small colleges that might be interested in doing some research on deafness that we might be able to fund.		11/7/12		Harvey
Write up proposal for Michigamme to host a regional ESAA specialty.		11/7/12		Lynda

Speak with Joan Savage about holding another breed mentors meeting	Make clear expectations, get the list updated – removing those who don't want or have the time to participate	11/7/12		Janet
For National Specialty guidelines – comp rooms & upgrades – how to handle – Janet will send to board		11/7/12		Janet
Provide guidelines on what National Advertising should be done in what months of the Newsletter	Provide to Donna Jordan for the National Specialty Guidelines	11/7/12		Kathy
Rewrite the finance part of the National Specialty Guidelines	To reflect reality	11/7/12		Dave Mates, Donna Jordan & Mary Coldiron
Get protocols from ACES and Above & Beyond to determine whether ESAA should donate rescue funds to either or both of these organizations		11/7/12		Janet
Contact Carl Sillman about heading up an ad hoc committee to determine how to proceed with the James Haring Fund Challenge Trophy		11/7/12		Julie
Get feedback on adding thyroid testing to the requirements in order to get a CHIC number.		11/7/12		Regional VPs
Provide Sandy with the dates & judges names for your regional club specialties	ESAA website will get updated	11/7/12		Regional VPs
Send check to OFA Dick Fox Fund	Once board meeting minutes are approved	11/7/12	YES	Mary
Set up the endowment and payment for the CHIC Futurity Award	Speak with Harvey Wooding about the details	11/7/12		Mary
Send the revised constitution to the membership, along with a ballot	Work with Preston on the details	2/25/13	YES	Sandy
Purchase the updated Quick Books program		2/25/13	YES	Mary
Divide the PPCP monies into H&G and Education funds		2/25/13		Mary
Notify the H&G chair that their request for grant funding of \$9,000 has been approved		2/25/13	YES	Sandy
Review the Juniors stipend and scholarship proposals and send any questions or recommended changes to Julie Bremser ASAP. Her email is 3divers@newmexico.com .		2/25/13		Everyone