



**ESAA Board of Directors
Meeting – Via Teleconference
January 21, 2016**

In attendance: Colleen Bell, Julie Brimble, Lynda Chase, Kathy Cunningham-Roy, Jane Danek, Janet Gray, Judi Hunter, Dave Mates, Carl Necker, BJ Parsons, Anna Quigley, Julie Quirk, Coleen Raber, Bob Stevens.

The meeting called to order at 8:05 PM EST.

The sole purpose of this meeting is to discuss the future of the National Field Trial. At the October meeting, the Board decided not to continue with the National Field Trial. However, following the report of the NFT Committee, the Board felt their prior decision was premature, and was lacking information that needs to be considered.

Janet started the meeting by reviewing the full background of the development of the National Field Trial, beginning with the initial communication in June of 2014. She explained her conversation with the Irish Setter Club of America as to how they have their NFT set up, and the many years that the process took to develop a smooth working relationship.

Jane reported on the procedure that she followed in setting up an account for the NFTC with our ESAA account at PNC.

- ✿ In late August, Jane discussed procedures with Cindy Findley, suggesting that the NFTC work with the treasurer as all other ESAA Committees (including WFT) work. NFT made it clear that they wanted sole control over their own finances. Initial discussions with PNC Bank resulted in on-line capability issues.
- ✿ The process began in earnest in December of 2014. On-line issues with PNC were resolved and the lengthy process of setting up an account with multiple signature forms began in January of 2015.
- ✿ Jane met with PNC several times in the spring of 2015. By early April 2015, the NFTC had all items needed to conduct on-line banking, including passwords, debit card, checks and deposit slips. Note that it was later discovered by NFTC that PNC had double-billed the check order, which was eventually corrected by PNC at Jane's urging. At approximately the same time as the ESAA NFT Account was up and running NFTC opened an account on their own without ESAA authorization or knowledge.
- ✿ Jane never had any indication that the NFTC was not using the PNC account until October, when their treasurer indicated she was unable to get in to the PNC account. Jane discovered that the account at PNC was never used (with the exception of the initial \$500 used to open the account.)
- ✿ until after the NFT itself. Jane has access to view all transactions in the PNC account but has no ability to see what transactions are made from the account that the NFTC opened on their own.

Both Janet and Dave informed the NFTC that ESAA needs detailed information for the IRS. At this point, the only information ESAA has is from the NFTC's financial report. Dave suggested that ESAA needs to contact the NFTC chair and treasurer for all detailed information that must be entered in ESAA's financial books.

The NFTC has retained \$4000 in their independent account. The NFTC is a committee of ESAA, and all members of all ESAA committees must be members of ESAA.

A Cunningham-Roy/Mates motion was passed to discontinue any further discussion until all of the financial questions can be answered, and the financial details are turned over to the ESAA treasurer.

Several board members offered to be a liaison to the NFTC. The Board decided that Dave Mates, with his experience as finance committee chair, will be an excellent contact. It was passed on a Cunningham-Roy/Quigley motion.

A copy of the letter sent from the NFTC will be sent to Rachel Barnes, who is the ESAA/NFTC liaison.

Dave agreed to keep the board in the loop with regard to his discussions with the NFTC.

The meeting was adjourned at 9:03 PM EST on a Chase/Quigley motion.

Respectfully Submitted,

Coleen M. Raber

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ESAA Secretary